



Co-op Internship Program



EDWARDS
SCHOOL OF BUSINESS
UNIVERSITY OF SASKATCHEWAN

| CAREER
SERVICES

GENEROUSLY
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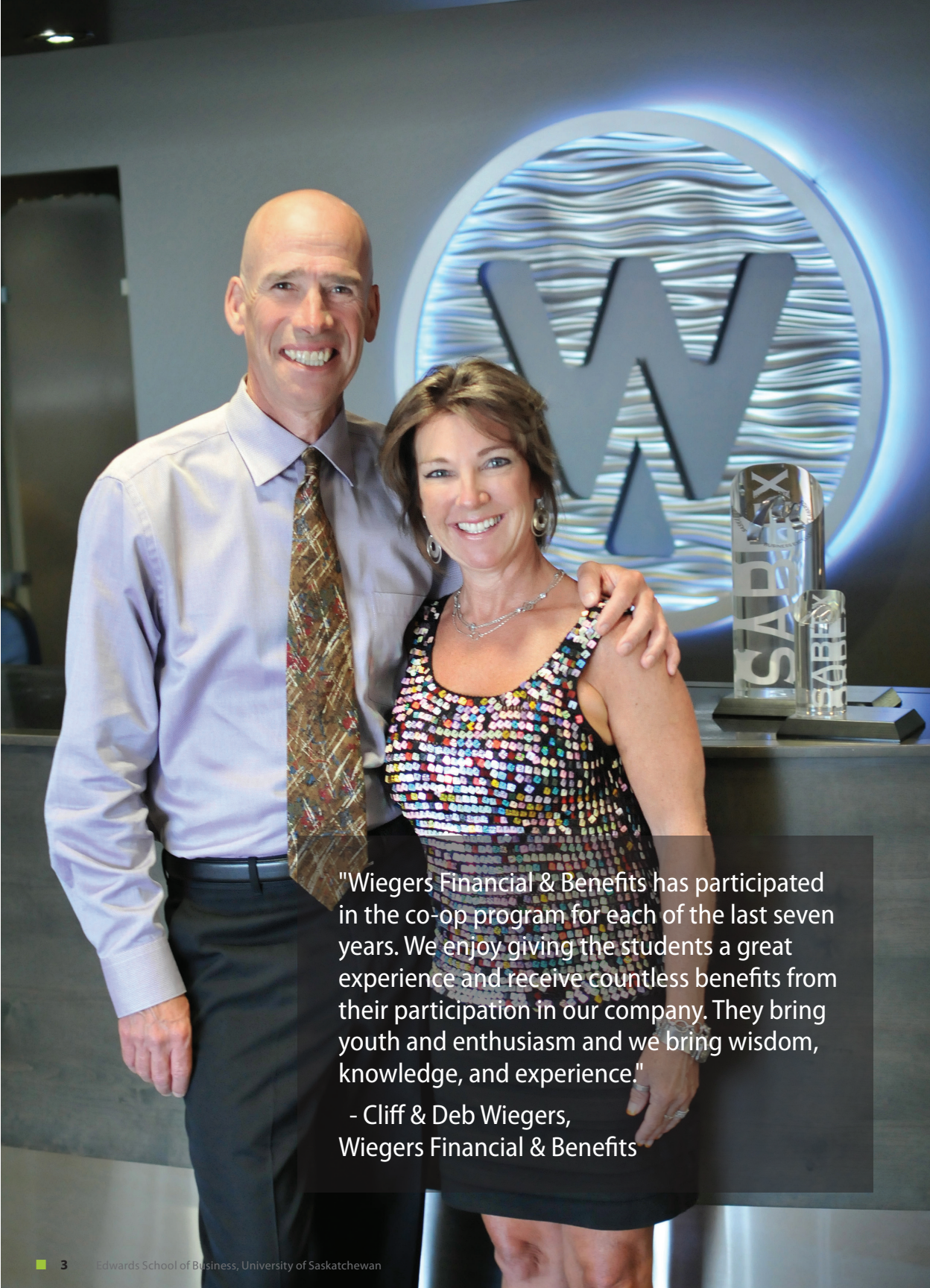


Why co-op / internships?

The Edwards School of Business believes in a well-rounded education and our co-op/internship opportunities provide the real-life experiential work experiences to enhance classroom instruction. The Edwards School of Business offers two programs, the Edwards Co-operative Education Program for third year undergraduate students and the Edwards MBA Internship Program for first year MBA students with little to no relevant experience.

Co-op/Interns students are available for two consecutive four month work terms starting in January of each year. Although our students are full-time, paid employees participating in meaningful work, they are also monitored by Edwards Career Services to ensure a successful and productive experience for both you and the student.

Whether you are interested in an Edwards' third year undergraduate from one of our six majors or an Edwards MBA intern in their first year of study, Edwards Career Services will work with you to find the right student to meet your employment needs.



"Wieggers Financial & Benefits has participated in the co-op program for each of the last seven years. We enjoy giving the students a great experience and receive countless benefits from their participation in our company. They bring youth and enthusiasm and we bring wisdom, knowledge, and experience."

- Cliff & Deb Wieggers,
Wieggers Financial & Benefits



What do our students offer?

- Backgrounds in accounting, finance, human resources, management, marketing and operations management (co-op students)
- Varied academic backgrounds with a higher level of maturity (MBA interns)
- High levels of energy providing fresh ideas and perspectives
- Advanced computer skills
- An eagerness to learn and succeed

Every co-op/intern

- Meets admission requirements showcasing their communication, interpersonal and academic skills, and more importantly, a sincere interest in succeeding
- Participates in professional development workshops to prepare them for their work terms

Working with Career Services

- Students are monitored by Edwards Career Services to ensure a successful and productive experience for both the employer and the student
- All students are required to write academic papers and a consulting report at the end of their final work term

"The Edwards Co-op students come to us equipped with the necessary skills to create value in our organization. But, more than the skills themselves, what sets Co-op students apart is the enthusiasm with which they apply them."

- Dan Myers, Royal University Hospital



Federated Co-operatives Limited



"Federated Co-operatives Limited (FCL) has been able to provide several students an opportunity to obtain part time, summer and full time employment. We view the Edwards Co-op program as a way to give students a great learning and development opportunity and for FCL to help build its talent pipeline."
- Dawn Brinkmeier,
Federated Co-operatives Limited



Why invest in a co-op/intern?

- It is a cost-effective way of employing additional staff for project and short-term assignments
- Evaluate potential future employees
- Create brand-awareness/discussion of your organization upon the student's return to studies
- Enjoy a mutually beneficial partnership with the Edwards School of Business

Employer's responsibilities

- Set learning objectives and provide a meaningful experience
- Supervise and mentor the co-op/intern student to maximize their personal development
- Communicate and evaluate their experience
- Welcome a site visit by Career Services in the first two months of each work term

How to get started

- Determine if there is a temporary need or an opportunity for a student to fulfill daily or ad hoc duties
- Develop a description of the specific type of work or project they could complete and the skills and qualifications required
- Consider the salary you can offer. The average salary ranges from \$17 - \$19/hour
- Determine the length of the work term. Co-op/intern students are available in January for 4 to 8 months or in May for 4 months. Eight 8-month terms are released for maximum return on your training/investment
- Coordinate with your staff, supervision and possible mentoring roles that will be required





How to hire/participate

- Mark your calendar to attend the networking open house in early September to meet the highest selection of potential candidates
- Post your vacancies on a secured web-based posting system
- Sept-Dec is the ideal time to recruit for a January start.
- You decide whether to interview or not based upon the applications received
- If/when you are ready to make an offer, contact Edwards Career Services

Contact us

If you have any questions or require more information about the program, feel free to contact us at:

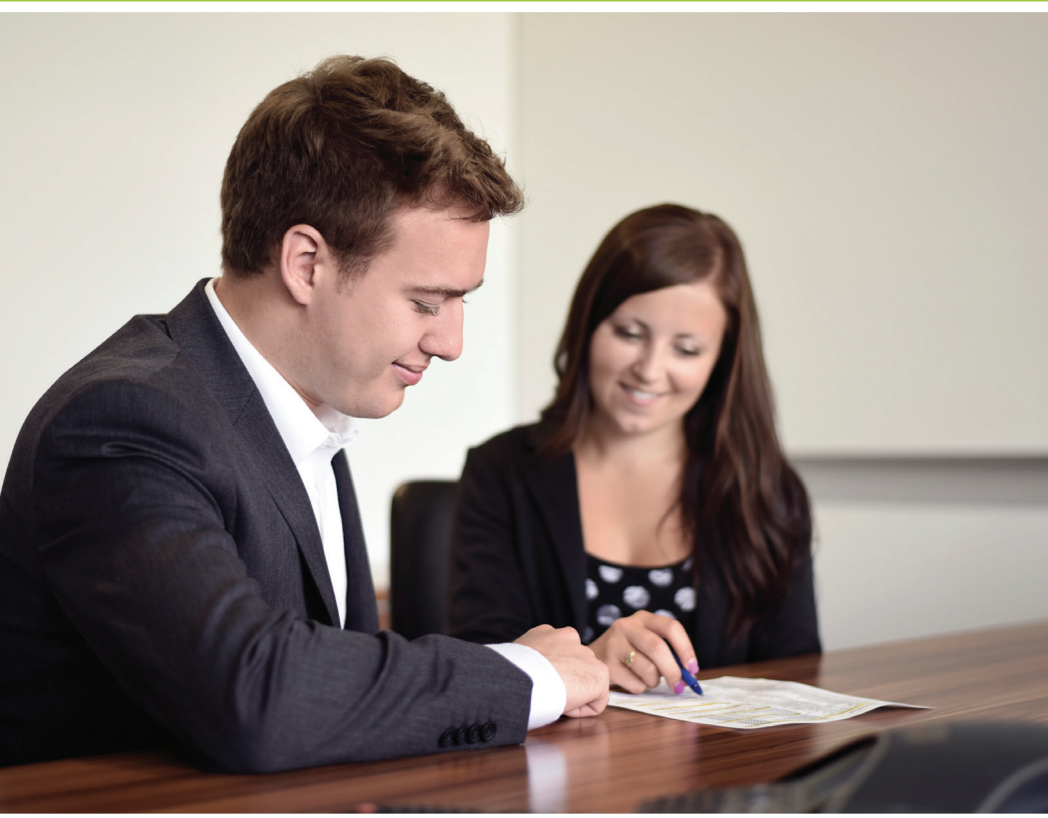
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The Edwards School develops business professionals to build nations.

The Edwards School of Business creates opportunities for dynamic learning and critical thinking. We are grounded in our values of authenticity and integrity. We embrace the teacher-scholar model, and deliver our mission through faculty with strong academic and professional expertise. Our culture celebrates diversity and embraces pluralism. We engage our stakeholders to build value in their communities.



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